



## BUSINESS INTEGRITY POLICY

Nonprofit Partners is committed to upholding the highest standards of integrity, transparency, and accountability in all aspects of its operations. This Business Integrity Policy outlines the principles and guidelines that govern the conduct of our organization's staff, volunteers, board members, and any individuals associated with NP.

### **Ethical Conduct**

All individuals associated with NP are expected to conduct themselves with honesty, integrity, and fairness. This includes but is not limited to interactions with colleagues, partners, donors, and the broader community.

### **Financial Integrity**

NP is committed to responsible financial management. All financial transactions must be accurately recorded, and financial reports must reflect the true financial position of the organization. Funds received and disbursed must be used for their intended purpose, and any deviations must be duly authorized in accordance with applicable NP policies and procedures.

### **Privacy and Confidentiality**

Respecting the privacy and confidentiality of information is fundamental. Individuals must not disclose confidential information without proper authorization, and they must take measures to safeguard sensitive data.

### **Compliance with Laws and Regulations**

NP is dedicated to compliance with all applicable laws and regulations. Individuals must stay informed about legal requirements relevant to their roles and responsibilities and adhere to them without exception.

### **Reporting Violations**

Any individual who becomes aware of a violation or potential violation of this Business Integrity Policy is encouraged to report it promptly to Human Resources or any member of management. You may also contact the Board Secretary or Board Counsel if other options are not appropriate for your situation. NP will not tolerate any form of retaliation against those who report in good faith.



### **Continuous Improvement**

NP is committed to continuous improvement in its integrity and ethical practices. The organization will periodically review and update this policy to ensure its relevance and effectiveness.

### **Conclusion**

Adherence to this Business Integrity Policy is vital in maintaining the trust and confidence of our community, partners, and donors. By upholding these principles, NP aims to create a positive impact and contribute to the betterment of our community.