



CHARITABLE SERVICES ADMINISTRATION BENEFITS

Effective grantmaking is a multi-step process. From publicizing opportunities to eligible nonprofits to managing application submissions to exercising due diligence, responsibly granting money is hard work. Additionally, the legal and fiscal requirements to maintain a trust or private foundation can also be lengthy and burdensome. By utilizing charitable services administration through Nonprofit Partners, you can ensure your organization's philanthropic mission is being served in the best way possible.

For All Charitable Service Administration

Grant Program Benefits

- Grant portal management for LOIs, applications, and grantmaking, including creating applications, grant agreements, and reports.
- Tracking to ensure all grant steps, including final project reporting, are completed.
- Due diligence of applicants.
- Site visits.
- Program consulting as requested.
- Grantee acknowledgment tracking and forwarding.

For Charitable Service Administration With Operational Support

Administrative Benefits

- Board meeting organization, including scheduling and minute-taking.
- Payment of bills upon receipt of a properly documented request.
- Accounting and bookkeeping services, including assistance with budgeting.
- Consultation and liaison with an accounting firm for annual audit and 990 reporting.